



Delaware Health and Social Services
Division of Long Term Care Residents Protection



BCC—1000

Background Check Center

Employer Kickoff
August, 2012



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Introductions

Susan DelPesco – Director (Division of Long Term Care Residents Protection)

Barbara Webb – Training Administrator

Jerry Spilecki – BCC Implementation Coordinator

John Glauser – Project Manager



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Group I (Licensed by DLTCRP)

- Nursing Facilities
- Assisted Living
- IBSER
- Neighborhood Homes
- Group Homes

Group II (Licensed by DPH/OHFLC)

- Hospice
- Home Health
- Personal Assistance Service Agencies
- Psychiatric Hospitals

Group III

- Temporary Agencies
- CNA Training Schools



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Background Check Center (BCC)

Developed with a **\$3 Million** grant from CMS awarded October 2010, one of the first six states. Now, 17 states have qualified for the grant.

Scheduled BCC Launches

Group I	March 4, 2013
Group II	March 25, 2013
Group III	April 15, 2013



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What is BCC?

A hub that consolidates existing data from nine (9) different sources





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The BCC **does not** make the hiring decision.

The BCC **does** provide accurate information from which the employer can make the hiring decision.



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Goals

Speed

- Totally electronic system for transmission of data from 9 sources
- Additionally, a Rap-Back component to continuously monitor the arrest and conviction records of all employees while employed



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Goals

Resident Protection

- Includes all checks required by law
 - Criminal Background
 - Adult Abuse Registry
 - Child Abuse Registry
- Includes other registries available
 - Professional Regulation – Licensing
 - Certified Nurse Aide Registry
 - Office of the Inspector General (Fraud)
 - Service Letters
 - Sex Offender Registry
- Also provides delivery for:
 - Drug Test Results



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Cost to you:

Free* use of the BCC through September, 2013

User fee after September, 2013

Estimated at \$15 per job applicant

*** Employers continue to incur the cost for Criminal History Checks and Drug Tests**



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BCC use is MANDATORY

As of each launch date*, employers are required by the new law to use the BCC.

DLTCRP will no longer process second employer requests following each group's launch date

- *March 4, 2013 – Group I
- *March 25, 2013 – Group II
- *April 15, 2013 – Group III



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Explain & Train

BCC is *user-friendly*, but with many parts

Monthly teleconferences or webinars designed to explain the system

System Training commences in February, 2013

System Training to include:

- Live Presentations
- Electronic Practice System
- User Manual



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Implementation Notes

Throughout the rollout of the BCC, there will be *IMPs* to provide detailed information associated with the various data sources, policies, procedures and other useful information.

The *IMPs* will all be available at the DLTCRP website after each monthly presentation. The link to the website is below:

<http://www.dhss.delaware.gov/dhss/dltcrp/bgcheckcenter1000.html>



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IMP-001

GOOD NEWS!!!!

Until July, 2012, the Delaware law for employers required, as part of the hiring process, that each employer send LTCRP a copy of the drug test report on each new employee.

That law changed!

Soon employers will be able to notify LTCRP via email regarding the drug test.

Details to follow



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IMP-002

A key component of the BCC is the Master List. The Master List is necessary for the Rap-Back

Two groups of people have to be brought into the Master List.

First, the “Grandfathered” personnel—those who were already working when the criminal background check statute was enacted, March 31, 1999;

Second, the people hired after the criminal background check statute came into effect and already have fingerprints on file;

Much more detail about the Master List will be provided when we talk in October.

But now, LTCRP needs to know the NUMBER of individuals currently on your staff who were working before March 31, 1999. Names are not necessary—just the count.

*Please, let us know before **Labor Day** at john.glauser@state.de.us*

or

by phone at (302) 577-7295 ext. 254



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What You Need to Know

1. **IMP-001** - You will no longer be required to mail or fax the drug test results to the division. Instead, you will send an email.
2. **IMP-002** – We need an *accurate* count of all grandfathered employees by Labor Day 2012.



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Upcoming Meetings

September

Detailing the 9 registries and data sources that are built into the BCC system
Outline the Quick Check which is provided at no cost to the user

October

How the Master List will be developed in advance of the BCC launch dates
Process for fingerprinting all Grandfathered employees
Process for integrating employees hired since 1999



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Upcoming Meetings

November

Rap-back and maintenance of the Master List

BCC – employee termination process

Service Letters

BCC Regulations

December

System User Authorization

Process, Timeline and Registration



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Upcoming Meetings

January

Explain Training Opportunities, how to register, and who should attend

February

Training is Underway

March

Launch Begins



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Timeline

	2012					2013			
Milestones	8	9	10	11	12	1	2	3	4
Employer Kickoff	★								
Project Communication									
Signup for Access Rights									
Master List									
Train Your Staff									
Launch Employer Group #1								★	
Launch Employer Group #2								★	
Launch Employer Group #3									★
Project Completion									★



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QUESTIONS



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THANK YOU